

CTF General Child Abuse and Neglect Prevention Questions and Answers

- Q. The Request for Application (RFA) states that Children's Trust Fund (CTF) anticipates funding grants in the \$30,000 to \$50,000 range. May an agency request less than \$30,000?
- R. Yes, CTF will consider funding requests less than \$30,000.**
- Q. Can an agency ask for lesser amounts in year 2,3 and 4 than in year one?
- R. Yes, with proper justification and assurances that services will be maintained, grantees will have the option to request lesser amounts in years 2-4 of the grant cycle.**
- Q. Does CTF allow agencies to request indirect costs?
- R. CTF currently caps the amount of funds that may be requested for indirect costs at 5% of expenses.**
- Q. Is \$50,000 the cap of for CTF funds or is \$50,000 the cap of CTF funds plus match funds?
- R. \$50,000 is the top of the anticipated range of awards. The award range is based on the CTF share and does not include the local match share.**
- Q. Will preference be given to new projects (not yet implemented)?
- R. CTF has a history of supporting not only new programs, but also supporting the enhancement or expansion of existing programs, and occasionally supporting existing programs for which there is no other sources of funding and loss of funds can be documented.**
- Q. If our agency had a program previously funded by the CTF, can we apply again for funding?
- R: Yes, previously funded agencies may apply for funding. If requesting funds for a program previously funded by CTF, you will want to justify the need for new funds in the Budget Justification section of the Narrative.**
- Q. As part of the application, the instructions say to include a copy of current year's operating budget. Is that the budget that will be current during the contract year or our current budget at time of application?
- R. You will need to submit your agency's budget at the time of application.**
- Q. If a project is funded, will the eligible award level stay the same for the three years of renewal?
- R. Yes, renewal award amounts are based on the year one award.**
- Q. Do you have to have a four-year commitment for the local match requirement to qualify for four years of funding?
- R. Grantees are required to meet a 20% local match obligation for each of the four years of funding. Only the local match for the year for which funding is being requested must be committed at the time of application (either through the competitive application or subsequent renewal applications).**

Q. What about working with families involved with Family Centered Services (FCS)? There has been a hotline call, but it did not rise to the level of abuse or neglect and they are voluntarily participating in services.

R. ***Families participating in FCS cases where the family remains intact, but needs support in reducing their risk of child abuse and/or neglect are appropriate families to serve with CTF funded secondary prevention programming.***

Q. Please elaborate on the difference between a project that is eligible for the CTF Training Request for Application (RFA) and the General Child Abuse and Neglect Prevention RFA.

R. ***For the General Child Abuse and Neglect Prevention RFA, appropriate training cost are those associated with professional development for prevention staff. For example, the cost associated with sending prevention staff to an eligible training conference.***

Because most training initiatives are not appropriate for a 4-year cycle, CTF decided to issue a separate Training RFA through which 1 or 2 year training projects are eligible. Projects appropriate for the Training RFA will be projects focused on workforce development – training staff in a specific model or curriculum, professional development training designed to increase knowledge that ties directly to child abuse and neglect prevention, or community trainings.

Q: Can a program include both primary and secondary prevention elements?

R: ***Yes, many projects have both primary and secondary strategies addressing the prevention of child abuse and neglect. For example, the agency serves families through secondary prevention services (home visiting, parent education classes, etc), but also hosts events or engages in activities during April (Child Abuse Prevention Awareness month) designed to create awareness of child abuse and neglect of children and promote prevention among all community members.***

Q. Can state funds be used to meet the local match requirement?

R. ***State funds may be used for local match. Federal funds cannot be used as local match, even if they're awarded through a state agency.***

Q: What is the difference between Evidenced-informed and evidenced-based?

R: ***Evidence-based practices are practices which have consistently demonstrated positive outcomes in multiple research studies.***

Evidence-informed practices have shown benefit to consumers, but have not yet been established as evidence-based practices through rigorous scientific research.

Q: What may be considered an in-kind donation?

R: ***In-kind match (sometimes referred to as “soft-match”) comes from non-monetary contributions and donations received from individuals, agencies, associations, organizations, etc., by the applicant agency. Examples include: volunteer time, donated space used for program-related activities, and donated program related materials.***

Q: Does CTF have a set rate to apply for volunteer hours?

R: *CTF does not have a set value for volunteer hours; rather applicants may use the volunteer time rate established by their local United Way. In cases where specialized services are provided that can be reasonably valued at more than the rate established by the United Way, the agency may claim the higher rate with appropriate justification based on fair market value. For example, a local dentist provides care to families enrolled in the prevention program through a monthly clinic. The time donated by the dentist may be valued at fair market value. All volunteer time must be documented.*

Q: Are program incentives an allowable expense?

R: *Yes. Program incentives are an allowable expense.*

Q: Can you explain what expenses may be covered under Program Related Expenses?

Yes, Program Related Expenses are expenses specific to program services that are not general office supplies, equipment, space costs, travel, personnel or communications costs. Examples include purchases workbooks for a specific parent education curriculum, conference registration fees or buying craft supplies for family or child activity.

Q: Is it necessary to submit a job description if the requested staff position already exists, or only if a new position is being developed?

R: *It is recommended that job descriptions are submitted for any position for which CTF funding is being requested, new or existing.*

Q: Is it possible for a proposal to receive a high score and not be funded?

R: *Yes. With the competitive nature of this grant process, and the limited amount of available funding, it is likely that CTF will not be able to fund all responsive proposals.*