**Children’s Trust Fund (CTF)**

**Child Abuse and Neglect Prevention**

**Capacity Building Application/Letter of Intent (LOI)**

Please review the full application before submitting LOI

**Organization Name**:

**Street Address**:

**City, State, Zip Code**:

**Telephone Number**:

**Federal Tax ID#:**

|  |  |  |
| --- | --- | --- |
| **Contact Name(s)** | **Contact Title(s)** | **Contact Email(s)** |
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**Name of Proposed Grant**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Estimated amount to be requested**: Year 1 (January 1 – June 30, 2020) $

Year 2 (July 1, 2020 – June 30, 2021), if applicable $

Year 3 (July 1, 2021 – June 30, 2022), if applicable $

**Please respond to the following. Please keep the LOI to no more than three pages, including this page.**

1. **Cover letter from your Executive Director** – Please include a cover letter from the applicant organization’s Executive Director detailing why the capacity building funding and project will help the organization take their service and mission to a new level.
2. **What is the mission of your organization or coalition?**
3. **Briefly describe the community/population and geographic area served by applicant –** Include Counties and Zip Codes

1. **Briefly describe your organization’s experience in child abuse and neglect prevention**

1. **Brief description of Capacity Building project -** Please see eligibility criteria in full application.

**Submit Letters of Intent to Laura K. Malzner at** [**laura.malzner@oa.mo.gov**](mailto:laura.malzner@oa.mo.gov)

**Letters of Intent are due no later than October 1, 2019**

**Invitations to submit a full proposal will follow the review of Letters of Intent**