

Request for Proposals: Consultant to Implement ILOS

The Children's Trust Fund (CTF), Missouri's Foundation for the Prevention of Child Abuse and Neglect, is seeking a consultant to assist with overseeing the start-up implementation of an In Lieu of Services (ILOS) with Healthy Blue, a managed care company.

Deliverables will include:

- Facilitating meetings and communication with CTF and Healthy Blue;
- Investigating technical, administrative and legal elements needed to receive and distribute funding;
- Applying for a National Provider Identification Number;
- Working with a CTF consultant to modify our existing data system;
- Creating an application for home visiting agencies and overseeing the review process to approve applicants;
- Providing technical assistance to home visiting agencies and CTF staff in ongoing billing procedures;
- Other tasks as needed to complete the implementation process.

Guidance:

The contract period will be July 1, 2024-June 30, 2025, with renewals possible as needed. The contract will be paid based on an all-inclusive hourly rate. (Travel related to the contract will be reimbursed separately.)

Proposals should not exceed one page and should respond to the following:

Section 1. Expertise

Discuss the consultant's previous experience relevant to this contract.

Section 2. Past history working with non-profits, foundations, and/or state government

Discuss the consultant's experience working with non-profits, foundations and/or state government.

Section 3. Interest in working with CTF and/or experience with child abuse and neglect prevention

Discuss why the consultant is interested in working with CTF, including any prior experience working on child abuse and neglect prevention efforts.

Section 4. Budget

Please identify the all-inclusive hourly rate being proposed. Please specify the maximum number of hours each week the applicant is willing to work.

Section 5. Resume

Please include a resume. The resume will not be included in the maximum page count.

Completed proposals must be emailed to Nicole.Dunmire@oa.mo.gov by **5 pm on July 19, 2024**. Selection will be based on the best and lowest bid.