

**Request for Proposals: Consultant to Implement ILOS**

The Children’s Trust Fund (CTF), Missouri’s Foundation for the Prevention of Child Abuse and Neglect, is seeking a consultant to assist with overseeing the start-up implementation of an In Lieu of Services (ILOS) with MO Healthnet Managed Care Organizations.

Deliverables will include:

* Facilitating meetings and communication with CTF and MCOs;
* Investigating technical, administrative and legal elements needed to receive and distribute funding;
* Applying for National Provider Identification Number;
* Working with CTF consultant to modify existing data system;
* Creating application for home visiting agencies and overseeing review process to approve applicants;
* Providing technical assistance to home visiting agencies in on-going billing procedures;
* Other tasks as needed to complete the implementation process.

**Guidance:**

Contract period will be July 1, 2024-June 30, 2025, with renewals possible as needed. The contract will be paid based upon an all-inclusive hourly rate. (Travel related to the contract will be reimbursed separately.)

Proposals should not exceed one page and should respond to the following:

### Section 1. Expertise

Discuss the consultant’s previous experience and expertise on home visiting.

**Section 2**. Past history working with non-profits, foundations, and/or state government

Discuss the consultant’s experience working with non-profits, foundations and/or state government.

**Section 3.** Interest in working with CTF and/or experience with child abuse and neglect prevention

Discuss why the consultant is interested in working with CTF, including any prior experience working on child abuse and neglect prevention efforts.

### Section 4. Budget

Please identify the all-inclusive hourly rate being proposed. Please specify the maximum number of hours each week the applicant is willing to work.

**Section 5. Resume**

Please include a resume. The resume will not be included in the maximum page count.

Completed proposals must be emailed to Nicole Dunmire at Nicole.Dunmire@oa.mo.gov by 5 pm on September 3, 2024. Selection will be based on the best and lowest bid.