

Request for Proposals: Contractor to assist CTF with policy development and grant work

The Children's Trust Fund (CTF), Missouri's Foundation for the Prevention of Child Abuse and Neglect, is seeking a consultant to assist with policy development and grant work as needed by CTF Executive Director and program team.

Deliverables will include:

- Assist CTF Executive Director with policy and systems development work
- Assist CTF program team with grant-making

Guidance:

The contract period will be January 1, 2025, to June 30, 2026, with renewals possible as needed. The contract will be paid based upon an all-inclusive hourly rate as outlined in the proposal. (Travel related to the contract will be reimbursed separately.)

Proposals should respond to the following within one page:

Section 1. Expertise

Discuss the consultant's experience and expertise in policy development and grant work.

Section 2. Background

Discuss the consultant's experience working with non-profits, foundations, and/or state governments on systems-change level work and grant-making work.

Section 3. Interest

Discuss why the consultant is interested in working with CTF, including alignment/interest with our mission and any prior experience working on child abuse and neglect prevention efforts.

Section 4. Budget

Please identify the proposed all-inclusive hourly rate. Please specify the maximum number of hours the applicant will work each week.

Section 5. Resume

Please include a resume. The resume will not be included in the maximum page count.

Completed proposals must be emailed to Nicole.Dunmire@oa.mo.gov by 5 pm on October 31, 2024. Selection will be based on the best and lowest bid.