



REQUEST FOR PROPOSALS

DOMESTIC & SEXUAL VIOLENCE TRAINING FOR CHILDREN'S TRUST FUND HOME VISITING PROGRAMS

The Children's Trust Fund (CTF), Missouri's Foundation for the Prevention of Child Abuse and Neglect, is seeking a contractor to develop and deliver an in-person domestic and sexual violence training designed for early childhood home visiting professionals in Missouri. This contract will be paid on a reimbursement basis up to a maximum cost of \$50,000. The contract period will be February 1, 2026, to September 29, 2026.

BACKGROUND

CTF was created by the Missouri General Assembly in 1983 as a 501 (c) (3) non-profit organization with the sole purpose of preventing child abuse and neglect. High-quality, evidence-based home visiting is a key strategy for preventing child abuse and neglect. As part of our home visiting portfolio, CTF administers Missouri's Maternal, Infant & Early Childhood Home Visiting (MIECHV) Program, which provides federal funds to select counties at the highest risk for adverse maternal and child health outcomes ([listed counties and contracted agencies are linked here](#)). The following scope of work is intended to support MIECHV-funded programs in more effectively responding to families experiencing domestic and/or sexual violence (DV/SV), an area that has been identified for continuous quality improvement (CQI). CTF would also like to open this opportunity to other CTF-Funded Home Visiting Programs.

SCOPE OF WORK

- Conduct an initial and ongoing assessment of home visitors' experience with identifying and responding to DV/SV in families, to include their successes and challenges
- Design a domestic and sexual violence training curriculum for early childhood home visiting professionals. Desired training topics include:
 - Abusive relationship dynamics
 - Use of evidence-based DV/SV assessment tools, to include those approved by MIECHV ([Relationship Assessment Tool](#) and [Hurt, Insult, Threaten, Scream](#))
 - Safety planning tools and decision-making
 - When and how to report DV/SV to authorities
 - Strategies for successfully connecting survivors to available supports and services (shelters, survivor advocacy, legal services, etc.)
 - Note: MIECHV-funded programs share a CQI goal to complete referrals for at least 55% of caregivers that screen positive for DV/SV by September 2027
 - Survivor empowerment
 - How to use Healthy Relationship Cards (Futures Without Violence)
- Work with the CTF team on training logistics and timelines. CTF is available to help coordinate the training needs with the contractor
- Deliver one or more in-person, centrally-located trainings to approximately 50-100 home visiting professionals
- Follow up with training participants at least once to assess retention and/or continue learning
- Create an asynchronous, web-based DV/SV training module for new home visiting professionals
- Debrief training learnings, outcomes and recommended next steps with the CTF team

SUBMISSIONS

Successful proposals will succinctly and effectively respond to all of the following:

Section 1. Background & Expertise (15 pts)

Discuss the consultant's background and expertise in training development, IPV/DV-related intervention and prevention programs, evidence-based home visiting, and any previous experience working with child welfare and family support agencies and systems, including your statewide presence, partners and influence.

Section 2. Interest & Alignment (5 pts)

Discuss why the consultant is interested in working with CTF, including alignment/interest with CTF's mission and home visiting strategy.

Section 3. Capacity (10 pts)

Discuss the consultant's capacity to provide IPV/DV training to at least seven community-based agencies with the potential for other evidence-based home visiting programs. Additionally, who will be providing these services?

Section 4. Methodology (20 pts)

Please provide a detailed description of how the consultant proposes to accomplish the scope of work.

Section 5. Budget (10 pts)

Please provide a completed project budget (template attached), not to exceed \$50,000. All costs should be itemized within the budget categories provided.

Completed proposals must be emailed to Amy.Sielaff@oa.mo.gov by 5:00 p.m. on January 28, 2026. Selection will be based on the best and lowest bid.

**CHILDREN'S TRUST FUND
CHILD ABUSE AND NEGLECT PREVENTION
PROJECT/PROGRAM BUDGET FORM**

This budget sheet is for your CTF-funded project/program, only. Budget categories may not be modified.

Grantee Agency: _____
 Contract #: _____
 State Fiscal Year: _____

BUDGET CATEGORIES	CTF FUNDS REQUESTED	CTF MATCHING FUNDS, IF APPLICABLE (Non-Federal)	OTHER PROJECT/PROGRAM FUNDING (Federal or Non-Federal)	TOTAL PROJECT/PROGRAM EXPENSES (Total of Columns B-D)	EXPENSE ITEM DESCRIPTION & COST PER ITEM (Complete for CTF Funds Requested, Only)	CTF FUNDS AWARDED (To Be Completed by CTF Staff)
Salaries and Wages (Project staff positions)						
Fringe Benefits (Project staff positions)						
Program Related Expenses (e.g., program materials, meeting space, conference registration)						
Consultant & Contractual Services (Hourly rate x number of hours)						
Consumable Supplies (e.g., desktop supplies, paper, postage)						
Non-Consumable Supplies (e.g., furniture, equipment)						
Travel (e.g., mileage, meals, lodging)						
Other Direct Costs (e.g., fees to complete required FCSR and fingerprint-based criminal background screenings)						
Indirect/Administrative Costs (Not to exceed approved rate. See CTF's indirect cost policy, linked below.)						
TOTAL PROJECT BUDGET (All budget categories)	\$ -	\$ -	\$ -	\$ -		\$ -